

BRATTON JUBILEE HALL MANAGEMENT COMMITTEE
MINUTES OF ANNUAL GENERAL MEETING - MARCH 15TH 2022 – 7.30 pm

Present		Other Attendees
Ken Davis – Chair	Esther Davis – Bookings Clerk	Steph Hart
Mark Edwards – Vice Chair	Catherine Elliott – Publicity	Sandy Perry
Hilary Chase - Secretary	Suzanne Brown – Committee Member	Marie Nunn
Margaret Hart – Treasurer	Mark Fanning – Committee Member	Mary Wallace

1.	Apologies	Action
	Apologies were received from two groups using the Hall. The Chairman read out a letter from the Dolly Mixtures Art Group thanking the committee for keeping the Hall open.	
2.	Minutes of Last A.G.M.	
	Unfortunately, there are no minutes available from the last A.G.M. held in March 2019. No A.G.M. was held in 2020 or 2021 due to the Covid pandemic. Since the last A.G.M. 2 committee members have stood down – Maz Talbot and Val Witcomb and 3 committee members have joined – Hilary Chase, Catherine Elliott and Mark Fanning.	
3.	Chairman’s Report (KD) – report attached (Appendix 1)	
	The Chairman thanked the attendees and also expressed his disappointment in the lack of interest shown by the Village.	
	The Chairman reported on the recent purchase of a screen and projector. This was demonstrated during the meeting with a display of pictures of the Hall produced by Steph Hart.	
4.	Treasurers Report – report attached (Appendix 2)	
	The Treasurer noted that currently outgoings were out pacing income. A discussion ensued regarding the reasons for this and suggestions for fund raising events of which one was to hold a skittles evening. It was noted that there were no parties held during the last couple of years but bookings for these were now starting to return. The Chairman also stated that one of the biggest outlays was on heating. The current system is old and inefficient. A review has already begun and a heating audit is due in the next couple of weeks.	
5.	De-Election and Election of Committee members	
	The Chairman thanked the current committee for their work during the past difficult 2 years. All current committee members confirmed they were happy to remain on the committee for the next year. There were no other nominations or volunteers.	
6.	Jubilee Plans	
	Hall Mosaic - Cathy gave a report on the Hall’s contribution to the Jubilee in the form of 3 Mosaics. A grant from the Wiltshire Development fund has been applied for and the decision is due by the end of March. Contributions to the mosaic in the form of flat crockery and tiles are being sought from the village and local firms. There will be several workshop days where local children are invited to have ‘a smashing time’ helping create the mosaics. All details will be available on the Hall’s Website & Facebook page, Bratton Parish News and the Bratton What’s On Facebook Page.	
	Montage on Stage - A montage of Emma Edmondson’s work ‘A 100 Portraits in 100 days’ will be created on the stage. The committee is also looking for any Victorian / Elizabethan photos relating to the hall to add to this.	
	Pennant – The Hall has been invited to produce its own Pennant and a design by Emma Edmondson has been agreed.	
7.	Other Business	
	The Terms and Conditions for Hall bookings have been reviewed and updated and will be issued to current users and all new bookings. Thanks to Mark Fanning for his work on this.	
	The Chairman also asked if anyone was aware of the location of the Village Millennium book.	
	Marie Nunn expressed her thanks to the Village Hall committee for keeping the Hall going saying that the Village would suffer without it.	

The Chairman closed the meeting at 8.12 pm.

Chairman Report – JHMC AGM March 2022

I am pleased that we are now able to meet up for this, our first AGM since 2019. Let me start by putting your mind at rest and say that we have not invited you here to join the Committee as I believe I am right in saying that this committee has agreed to carry on. Although if you feel so inclined, we will welcome you with open arms. So it is only right to thank the members of my Committee for their efforts during what has been a traumatic few years caused by the Covid pandemic. The Jubilee Hall like many other facilities had a difficult time during the Covid lockdown. Since the start of the lockdown in March 2020 the committee has struggled financially with the loss of earnings from hall bookings. We attempted to alleviate these losses by holding monthly breakfasts and a few Child Therapy sessions when Government guidelines permitted. Our situation was helped enormously with Government Grants, also various grants claimed from Wiltshire Council in the form of business support grants. I am sure Margaret will elaborate on these in her report.

I am pleased that bookings of regular users have returned to pre-covid levels. So, a big thank you to them for returning to us. Esther our Booking Clerk has reported that interest has been shown by possible new users. She will be pursuing these I am sure.

However, the cost of keeping this hall at it's current high standard does come at a cost, particularly utilities. We have been able to keep our heads above water with assistance from the Parish Council and through Covid, the Grants I mentioned earlier. But running costs are currently high and in April are due to rise significantly. We will endeavour to meet these price increases for as long as we can but it is highly likely that we will have to increase our hire costs in the near future. This is regretted but cannot be helped. We are looking at ways of reducing our running costs including a review of our heating system, one of the most expensive outlays, and the possible use of solar panels. This is at an early stage and a full Report will be carried out shortly.

On a positive note, the Committee is looking at fund raising projects and I would welcome ideas for this from users of the hall and the wider community. I do appreciate however, that other organisations are in the same boat.

The Bratton Hilly Run, now being organized by REDFISH will take place again this year and the hall will benefit from donations from this event.

We are also supporting the village with the Platinum Jubilee celebrations. It is planned to make some Mosaics to be located on the external wall of the hall. I will ask Cathy to give a short report on this later. We are looking to hold an Open Day in the hall on the Saturday of the celebrations, giving our users the opportunity to showcase their organisations. We will also be producing a Pennant of the hall which will join pennants from other groups and be part of a Village Bunting. This is being organized by Sian Morgan.

This year we replaced our aging and outdated CCTV (which wasn't working although we did not let on) with a new modern one. This will hopefully be beneficial in reducing our Insurance costs. We have also purchased a new Projector and Screen which will enable us to offer the hire of the hall for Training Events and possible Film Nights.

I thank you for coming here tonight and hope you can stay and join us for wine and cheese at the end of this meeting.

Appendix 2

BRATTON JUBILEE HALL MANAGEMENT COMMITTEE

TREASURERS REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The finances of the hall continue to be monitored and approved by all the committee. All purchases are supported by receipts with cheques being raised at Committee meetings, the Chair passes the payment, and two other committee members sign the cheque. The current committee are in the process of trying to obtain online banking for payments to be made. Payments will still be authorised and meetings by two people and the online payment made afterwards.

The hall survived the lockdowns and is beginning to get back on its feet. Without the grants from Wiltshire Council the hall would not have survived. Costs have been saved as much as possible and the Grants received have been used prudently.

Moving forward we have seen our regular bookings returning along with some new ones. The cost of running the hall is ever increasing and with the costs of Gas and Electric rising the committee need to look at ways of saving money.

During 2019 the hall bookings had increased, it was decided that the Supper Nights would be put on hold and a Breakfasts would be put on the 1st Sunday of every month. This continues to be well supported with numbers growing.

The hall committee need to look at ways of raising money. This can only be done with the support of the villagers

2021 saw the first Hilly Run organised by Red Fish from Dilton Marsh. This took a lot of strain off the committee members as the whole event is organised and ran by the company. The hall received a donation towards to the cost of using the facilities.

The hall is still in need of people to help, both behind the scenes and on the committee. We have a few new faces, but we still have that band of the good old faithful's. Time has come for some of the new villagers to take on some of the responsibility of living in Bratton. It would be nice if we could find somebody that would be willing to design all our posters for events. We need people that enjoy a bit of DIY to help with maintenance. Ken spends many hours here trying to keep the hall looking good and a great deal of thanks must be given to Ken and Esther for their commitment.

For 2022 I would like to see the hall move into the more modern world. The committee are looking at moving all the financial requirements onto a software programme. This will bring the invoicing, banking, and expenses all under one system. The booking forms can also be done through the system.

I would like to finish my report by saying a huge thank you to Marie Nunn for getting the accounts prepared for this evening's meeting.

Here ends my report

Margaret Hart

15 March 2022